



REVIEWED

at the meeting of the Department minute № 2
 from "10" "09" 2022 year
 Head of the Department  Ysmailova R.A.

Approved

Deputy Dean for Student Affairs of IMF
 "12" "09" 2022 year
 Paizylдав T.R. 

**Tutorial work plan of the Department of
 Social- Humanitarian Disciplines for the 2022-2023
 academic year**

№	Scheduled work	Deadline of fulfilment	Responsible
1	Development of an annual plan of work on the educational part	September 2022	Responsible for tutorial work Imankulova T.Zh.
2	Approval of the tutor's annual work plan	September 2022	Responsible for tutorial work Djeenbaeva K.A.
3	Explanation and control of their performance of duties and rights to the elders of curatorial groups	September 2022	Tutors
4	Organization of meetings with curators-teachers on education. work	Every month	Responsible for tutorial work Djeenbaeva K.A.
II	Educational work		
1	Management and control of academic performance, attendance of students of tutorial groups	Every week (tutorial hour)	Tutors
2	Control and quality control of conducting and performing curatorship in curatorial groups	Every week	Responsible for tutorial work Imankulova T.Zh.
3	Work with lagging, weak students of tutorial groups	Through the year	Tutors
4	Organization, holding, participation in the festival of Kyrgyz creativity among foreign students between universities of the republic	October 2022	Kyrgyz Language and Literature Section
5	Organization and holding of the event for Diwali	October	Staff of the department
	Performance of Kyrgyz songs by foreign students (poetry reading, dancing, songs)	November	Staff of the department
III	Intellectual development		
1	International Student Day (organization, holding)	December 2022r	Tutor
2	History of the development of the Latin language (round table)	January-February 2023	Latin Language Section
IV	Cultural and aesthetic work		
1	Organization of excursions to the Historical Museum of the city of Osh	February 2023	Russian Language Section

2	International Women's Day	March 2023	Tutors
3	"Culture, customs and traditions of the Russian people" music and entertainment program	April 2023	Russian Language Section
4	Organization of cleaning works, general cleaning in classrooms	May 2023	Tutors
5	Supervision by curators during the test and examination session	June 2023	Tutors
6	Discussion, analysis of the results of the sessions	July 2023	Tutors
7	Annual report and analysis of the work performed by the curators of the 1st year of the MMF. Preparation for the next academic year	August 2023	Responsible for student affairs Imankulova T.Zh.

Responsible for student affairs  Imankulova T.Zh.