

REVIEWED

at the meeting of the Department minute № 2
 from " 4 " 10 2020 year
 Head of the Department [Signature] Ysmailova R.A.

Approved

Deputy Dean for Student Affairs of IMF
 " 4 " 11 2020 year
 Paizyl daev T.R. [Signature]

**Student affairs work plan of the Department of
 Social- Humanitarian Disciplines for the 2019-2020
 academic year**

№	Scheduled work	Deadline of fulfilment	Responsible
Planned work			
1	Development of an annual plan of work on the educational part	September 2020	Responsible for student affairs Imankulova T.Zh.
2	Approval of the tutor's annual work plan	September 2020	Responsible for tutorial work Djeenbaeva K.A.
3	Explanation and control of their performance of duties and rights to the elders of tutorial groups	September 2020	Tutors
4	Organization of meetings with tutors about student affairs	Every month	Responsible for tutorial work Djeenbaeva K.A.
5	Organization of the event for the Native language holiday on September 23, 2020	September 2020	Tutors (online)
II Educational work			
1	Management and control of academic performance, attendance of students of tutorial groups	Every week (tutorial hour)	Tutors
2	Control and quality control of conducting and performing curatorship in tutorial groups	Every week	Responsible for student affairs Imankulova T.Zh.
3	International Students' Day	November 2020	Tutors
4	Working with weak students in the tutorial groups	Through the year	Tutors
III Intellectual development			
1	Russian is the language of interethnic communication (video slide, songs)	November 2020	Russian Language Section (online)
2	Worlds AIDS Day	December 2020	Foreign Language Section (online)
3	«World reads Aitmatov»	December 2020	Kyrgyz language section (online)
4	Brain Ring Contest in History of Kyrgyzstan	II semester	Kyrgyzstan History Section (online)
IV Cultural and aesthetic work			
1	International Mother Language Day	February 2021	Foreign Language Section (online)

2	Kyrgyz traditional songs	March 2021	Kyrgyz Language Section (online)
3	Organization of excursions to the Historical Museum (Osh city)	April 2021	Kyrgyz Language Section (online)
4	Indian culture: Customs and traditions (video presentation)	May 2021	Tutors
5	Submitting a report on students affairs at the end of the year. Preparation for the new academic year, setting a plan, working with students.	June 2020	Responsible for student affairs Imankulova T.Zh.

Responsible for student affairs  Imankulova T.Zh.