

Ministry of Education and Science
Osh State University
Uzgen International Medical College
Cycle of general professional disciplines

“Recommended”

Deputy director for educational affairs

 Sulaimanova G. A.

_____ 202 _____

“Approved”


Chairman of the Pedagogical Council

 Stanbaev O.T.

_____ 202 № _____

“Agreed”

Chairwoman of Methodical Council

 Sulaimanova G. A.

_____ 202 _____

“Discussed”

Cycle chairwoman of GPD

 Raeva K.T.

_____ 202 № _____

Work plan for the 2023-2024 academic year of the cycle of general professional disciplines

№	Directions	Actions	Execution period	Responsible persons	Co-Responsible persons	Results	Indicator	Notes
Сентябрь 2023								
1	Educational and methodological work	1.1. Develop work programs and syllabuses that correspond to the goals and expected results of the basic professional educational program	September 09/23	Lectures	Head of the Basic Professional Education Program, Chairman of the Subject Cycle Commission	Syllabus Working program (in electronic version)		Subject lecturers are required to approve

		1.2 Preparation of subject annotation and information catalog	August 27/23		Lecturers	Information catalog		Lecturers prepare subject annotation
		1.3. Completion of lesson summaries	September	Lectures	Deputy director for educational affairs, department head , methodist	Lessons are uploaded to the electronic journal		Lecturers uploads the summaries of the lesson to the electronic journal
		1.4.The fund of assessment tools	September	Lectures	Head of the Basic Professional Education Program, Quality manager	The fund of assessment tools		Lecturers supplements the fund of assessment tools of their subjects
		1.5. Development of intermediate and final exam questions, tests based on testology	October	Lectures	Subject cycle commission , Basic professional educational program, responsible for the quality	AVN test system, Educational methodological complex of discipline		Educational methodological complex of disciplines
		1.6. Review of the educational and methodological complex of the disciplines	October	Lectures	Subject cycle commission , Basic professional educational program, responsible for the quality	Internal and external review		Review of EMC of disciplines
		1.7. Organization of exchange visits of lessons	On schedule	Lecturers	Department head , methodist	Schedule, analysis worksheet, Photo report		Blanca form
		1.8. Organization of open lessons	On schedule	Lecturers	Methodist , SCC, responsible for the quality	Schedule, analysis worksheet, Photo report		Developing of open lesson
		1.9. Organizations of guest lectures	In a year	Subject cycle commission	International relations coordinator	Photo report		The chairwoman of Subject cycle commission
		1.10. Organization of the State Certification Commission	February	Head of the Basic Professional Education Program, Subject cycle commission, Lecturers	Deputy director for educational affairs, responsible for the quality			The chairwoman of Subject cycle commission